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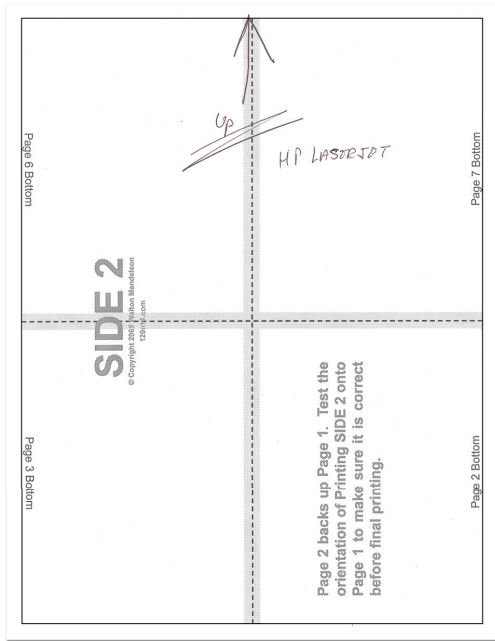
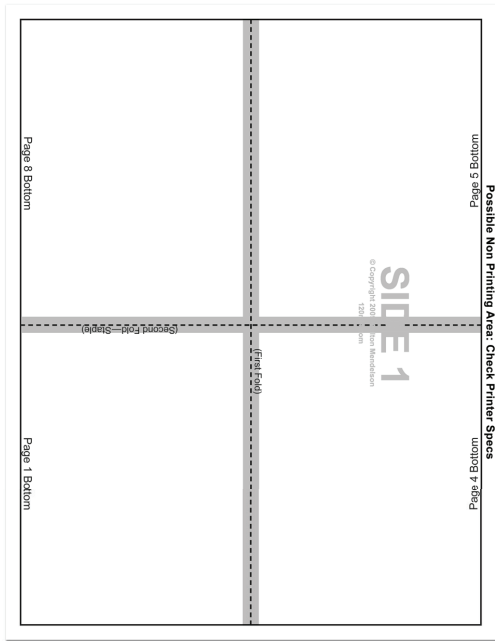
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BOOK TEMPLATES

Printing Side Two

I have four printers and each one requires a different page orientation to print side two. When I know how to feed the second sheet so that the front and back are correct I mark the printer name on the sheet and I keep that paper with the project.

I print out several copies of side one. To print side two: mark the both leading edge and what side is up *before* feeding the sheet in to printer. If the sheet comes out wrong draw a line through it. Take another sheet, try a different orientation—again, marking the leading edge and the facing-up side. Here is the orientation for my HP Laserjet:



When I print the second sides, I feed the sheets in by hand. For me, on my printers, every once in a while, two or three pages will go through at one time: this will throw off every page after that. This is more common with cheap paper than with good paper.

If you trust your printer, or if it is a duplex printer, you don't need to worry about this.

14/26 Times
Justified

10/12 Times
Justified

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